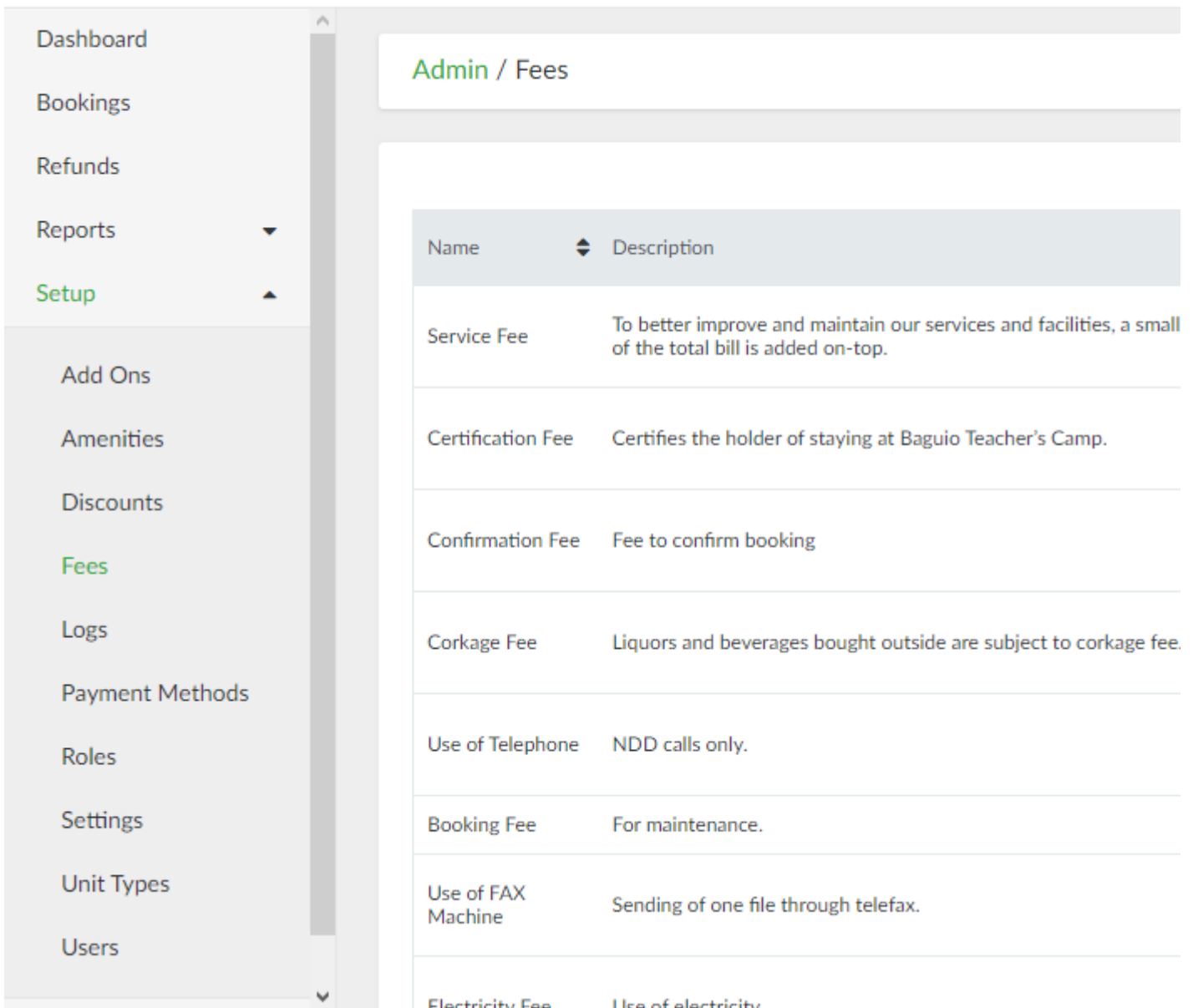


Updating a Fee

In the list of fees page, select a fee and click **Edit**.

Baguio Teachers



The screenshot shows the 'Admin / Fees' page in the Baguio Teachers system. On the left is a sidebar menu with options: Dashboard, Bookings, Refunds, Reports, Setup, Add Ons, Amenities, Discounts, Fees (highlighted), Logs, Payment Methods, Roles, Settings, Unit Types, and Users. The main content area displays a table of fees with columns for Name and Description.

Name	Description
Service Fee	To better improve and maintain our services and facilities, a small of the total bill is added on-top.
Certification Fee	Certifies the holder of staying at Baguio Teacher's Camp.
Confirmation Fee	Fee to confirm booking
Corkage Fee	Liquors and beverages bought outside are subject to corkage fee.
Use of Telephone	NDD calls only.
Booking Fee	For maintenance.
Use of FAX Machine	Sending of one file through telefax.
Electricity Fee	Use of electricity

Baguio Teachers

Admin / Fees / Service Fee / Edit Fee

Dashboard

Bookings

Refunds

Reports

Setup

Add Ons

Amenities

Discounts

Fees

Logs

Payment Methods

Roles

Settings

Unit Types

Users

Name*	<input type="text" value="Service Fee"/>
Description	<input type="text" value="To better improve and maintair"/>
Amount*	<input type="text" value="10.0"/>
Item Count*	<input type="text" value="booking"/>
Fee type*	<input type="text" value="percent"/>
Rate type*	<input type="text" value="fixed"/>

Is auto apply

Powered by [Active Admin 2.9.0](#)

Revision #2

Created 11 April 2022 08:41:33 by Ralph Angelo

Updated 18 April 2022 12:22:42 by Ralph Angelo